

# Important information

This is **your** Motor Assistance Gold policy – it includes everything **you** need to know about **your** cover. **We** suggest **you** keep this document in a safe place as **you** will need to refer to it in the event of a **breakdown** or accident.

- 24 hour helpline service
- · Roadside assistance
- · Roadside repairs
- · Recovery service

- · Get-you-to-your-destination service
- Message relay
- · Home start

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## Welcome to Motor Assistance Gold

Thank **you** for taking out a DAS Motor Assistance Gold policy. DAS Legal Expenses Insurance Company Limited ('DAS') is the underwriter and provides the motor assistance insurance under **your** policy.

To make sure **you** get the most from **your** DAS cover, please take time to read this policy. It explains the contract between **you** and **us**. If **you** have any questions or would like more information, please contact **your** insurance adviser.

### How we can help

**We** are here to help **you** 24 hours a day, 365 days a year. In the event of a **breakdown**, call **our** Motor Assistance helpline on **0800 731 5123** and provide the following information:

- · Policyholder's name.
- · Registration number of the vehicle.
- · Make, model and colour of the vehicle.
- Nature of the **breakdown** and location of the **vehicle**.

A Motor Assistance operator will arrange for one of **our** approved agents to come to **your** assistance as quickly as possible.

It is important that **you** contact **our** Motor Assistance centre as soon as possible after the **breakdown**. **We** will not cover any call-out charges and labour costs unless **we** have given **our** agreement.

If your vehicle cannot be repaired within an hour at the scene of the breakdown, we can arrange for the vehicle and insured person(s) to be taken to a suitable repairer or, provided it is nearer, your home address. If the vehicle cannot be repaired the same day as the breakdown, we will pay for one of the following:

- transporting you and your vehicle to a destination within the countries covered; or
- the hire of a vehicle so **you** can continue **your** journey; or
- · reimburse the cost of overnight accommodation.

To help **us** check and improve **our** service standards, **we** may record all calls.

### When we cannot help

**Our** approved agents cannot work on **your vehicle** if it is unattended.

Please do not arrange assistance before **we** have agreed. If **you** do, **we** will not pay the costs involved.



# The meaning of words in this policy

The following words have these meanings wherever they appear in this policy in **bold**:

**breakdown** (a) Mechanical or electrical failure; or

(b) accidental damage, or damage caused by vandalism, fire, theft or attempted theft;

which stops your vehicle moving.

**countries covered** The United Kingdom of Great Britain and Northern Ireland, the Isle of Man

and the Channel Islands.

insured person(s) You, and any passenger or driver who is in the vehicle with your permission at the

time of the breakdown.

**period of cover** The period for which **we** have agreed to cover **you**.

**vehicle** The **vehicle** declared to **us**. Cover extends to include any caravan or trailer attached

to the vehicle at the time of the breakdown.

The **vehicle**, excluding any caravan or trailer, must not weigh more than 3.5 tonnes

gross vehicle mass or be over 5.5 metres (18 feet) in length, or over 2.3 metres

(7 feet 6 inches) wide.

Any caravan or trailer attached to the vehicle must not exceed 7.6 metres (25 feet)

in length.

we, us, our DAS Legal Expenses Insurance Company Limited.

**you**, **your** The person who has taken out this policy.

# Cover

**You** are covered for the assistance services in this policy for a maximum of six **breakdown**s in the 12 month period following the start date of this policy and in any 12 month period following renewal of the policy, if **you** have paid **your** premium.

If the service **you** require is not provided for under the terms of this policy, or if **you** have reached the maximum number of **breakdown**s covered in the period, **we** will try if **you** wish to arrange assistance at **your** expense. The terms of any such assistance are a matter for **you** and **your** supplier.



# Assistance services under this policy

### 1 Emergency roadside repairs and home breakdown

**We** will pay the call-out charge and up to one hour's labour costs for one of **our** approved agents to attend the scene of the **breakdown**, and where possible, carry out emergency repairs.

### 2 Vehicle recovery

If **your vehicle** cannot be repaired within one hour at the scene of the **breakdown**, **we** will pay for the cost of transporting **your vehicle** and **insured person(s)** to a single destination, being either:

- (a) a suitable repairer; or
- (b) if the insured person wishes, their home address, provided it is nearer.

### 3 Getting you to your destination

If your vehicle cannot be repaired on the same day as the breakdown, we will either:

- (a) pay the cost of transporting your vehicle or insured person(s) or both to a destination(s) within the countries covered provided that the insured person(s) are transported to the same destination; or
- **(b)** arrange and pay the cost of hiring a category A vehicle to allow the **insured person(s)** to continue their journey to a destination within the **countries covered**; or
- (c) arrange transport for insured person(s) to travel to a hotel. You will have to pay for the cost of this, and the hotel costs; but we will reimburse you up to £50 per person per night for accommodation. The most we will pay for transport to the hotel and the cost of hotel accommodation is £300 for any one breakdown. You must pay the hotel bill, but we will pay you back on receipt of the relevant bill(s) subject to the £300 limit for any one breakdown.

#### **Conditions**

- (i) We will only pay a maximum of £300 for any one breakdown.
- (ii) You must send us all the relevant invoice(s) before we will reimburse you.

At all times we decide on the best way of providing help.

### 4 Emergency message service

When **you** claim for any of the services detailed in **1**, **2** and **3** above **we** will forward a message to a member of **your** family, friend or work colleague if **you** would like this.

# What is not covered by this policy

#### 1 The breakdown of your vehicle:

- within the first 48 hours from the date of your application if cover is taken out separately from any other agreement; or
- · if it has knowingly been driven in an unsafe or unroadworthy condition; or
- · which has resulted from lack of oil, fuel or water; or
- · which occurs while your vehicle is being used for motor racing, trials or rallying or for hire or reward.

#### 2 The cost of:

- · storage charges, you will be responsible for any vehicle storage charges incurred when you are using our services; or
- · spare or replacement parts, fluids or fuel or any other materials used in repairing your vehicle; or
- · any other repairs except those at the scene of the breakdown; or
- replacing a wheel if your vehicle does not have a serviceable spare wheel; or
- · replacing broken windows or keys or finding missing keys; or
- ferry crossings, parking charges, fines or toll charges.
- 3 Any charges arising from an insured person's failure to comply with our instructions or our approved agents' instructions in respect of the assistance being provided.
- 4 Any costs incurred before **you** have notified **us** of the **breakdown**.
- 5 Any **vehicle** which cannot be recovered by a standard trailer or transporter.
- 6 The recovery of a caravan or trailer on tow which exceeds 7.6 metres (25 feet) in length.
- **7 Breakdowns** caused by, contributed to by or arising from:
  - ionising radiation or contamination by radioactivity from any nuclear fuel or from any nuclear waste from burning nuclear fuel; or
  - the radioactive, toxic, explosive or other hazardous properties of any explosive nuclear assembly or nuclear part of it; or
  - war, invasion, act of foreign enemy, hostilities (whether war is declared or not), civil war, rebellion, revolution,
     military force or coup, or any other act of terrorism or alleged act of terrorism as defined in the Terrorism Act 2000; or
  - pressure waves caused by aircraft or any other airborne devices travelling at sonic or supersonic speeds.



## **Conditions**

- 1 An **insured person** must keep to the terms and conditions of this policy.
- 2 At all times during the period of cover, the vehicle must be maintained in a roadworthy condition and regularly serviced.
- **You** can cancel this policy by telling **us** within 14 days of taking it out, or at any time afterwards as long as **you** tell **us** at least 14 days beforehand. **We** can cancel this policy at any time as long as **we** tell **you** at least 14 days beforehand.
  - Subject to the terms of business between **you** and the person who sold **you** this policy, **you** may be entitled to a partial refund of the premium.
  - It is important to note that charges may apply to any refund subject to the individual terms of business between **you** and the person who sold **you** this policy. Please contact them directly for full details of charges.
- 4 An insured person must be present with the vehicle when the approved agent arrives.
- **5 We** will make every effort to provide the service at all times, but **we** will not be responsible for any liability arising from breakdown of the service.
- 6 The transportation of any animal or livestock is undertaken solely at **our** discretion and **we** accept no liability for the safety or welfare of any animal or livestock during its transportation.
- **7 We** will, at **our** discretion, void the policy (make it invalid) from the date of claim, or alleged claim, and/or **we** will not pay the claim if:
  - (a) a claim the insured person has made to obtain benefit under this policy is fraudulent or intentionally exaggerated, or
  - **(b)** a false declaration or statement is made in support of a claim.
- **8** We will not pay for any loss that is not directly covered by the terms and conditions of this policy. For example we will not pay for your travel costs for collecting your vehicle from a repairer, loss of income from taking time off work because of a breakdown, or loss from cancelled or missed appointments.
- **9** We will not pay any claim covered under any other policy, or any claim that would have been covered by any other policy if this policy did not exist.
- 10 This policy will be governed by English law.

Andrew Burke

**Chief Executive Officer, DAS Group** 

# **Data protection**

To comply with data protection regulations **we** are committed to processing personal information fairly and transparently. This section is designed to provide a brief understanding of how **we** collect and use this information.

We may collect personal details including name, address, date of birth, email address and, on occasion, dependent on the type of cover in place, sensitive information such as medical records. This is for the purpose of managing the products and services in place and this may include underwriting, claims handling and providing legal advice. We will only obtain personal information either directly from you, the third party dealing with your claim or from the authorised partner who sold this policy.

### Who we are

DAS is part of DAS Legal Expenses Insurance Company Limited which is part of DAS UK Holdings Limited (DAS UK Group). The uses of personal data by **us** and members of the DAS UK Group are covered by **our** individual company registrations with the Information Commissioner's Office. DAS has a Data Protection Officer who can be contacted at **dataprotection@das.co.uk** 

### How we will use your information

We may need to send personal information to other parties, such as lawyers or other experts, the court, insurance intermediaries, insurance companies, appointed service providers, specialist agencies or other members of the DAS UK Group, so they may contact you for your feedback. If the policy includes legal advice we may have to send the personal information outside of the European Economic Area (EEA) in order to give legal advice on non-European Union law. Dependent on the type of cover in place, the personal information may also be sent outside the EEA so the service provider can administer the claim.

**We** will take all steps reasonably necessary to ensure the personal data is treated securely and in accordance with this Privacy Notice. Any transfer outside of the EEA will be encrypted using SSL technology.

We will not disclose the personal data to any other person or organisation unless we are required to by our legal and regulatory obligations. For example, we may use and share the personal data with other organisations and public bodies, including the police and anti-fraud organisations, for the prevention and detection of crime, including fraud and financial sanctions. If false or inaccurate information is provided and fraud is identified, details will be passed to fraud prevention agencies to prevent fraud and money laundering. Further details explaining how the information held by fraud prevention agencies may be used can be obtained by writing to, or telephoning DAS. A copy is also accessible and can be downloaded via our website.

### What is our legal basis for processing your information?

It is necessary for **us** to use the personal information to perform **our** obligations in accordance with any contract that **we** may have with the person taking out this policy. It is also in **our** legitimate interest to use the personal information for the provision of services in relation to any contract that **we** may have with the person taking out this policy.

# How long will your information be held for?

We will retain personal data for 7 years. We will only retain and use the personal data thereafter as necessary to comply with our legal obligations, resolve disputes, and enforce our agreements. If you no longer want us to use the personal data, please contact us at dataprotection@das.co.uk

### What are your rights?

The following rights are available in relation to the handling of personal data:

- · the right to access personal data held
- the right to have inaccuracies corrected for personal data held
- · the right to have personal data held erased
- the right to object to direct marketing being conducted based upon personal data held
- the right to restrict the processing for personal data held, including automated decision-making
- · the right to data portability for personal data held.

Any requests, questions or objections should be made in writing to the Data Protection Officer:

Data Protection Officer
DAS Legal Expenses Insurance Company Limited
DAS House
Quay Side
Temple Back
Bristol
BS1 6NH

Or via email: dataprotection@das.co.uk

### How to make a complaint

If there is any dissatisfaction with the way in which personal data has been processed, the Data Protection Officer can be contacted in the first instance using the details above.

If you remain dissatisfied, the Information Commissioner's Office can be approached directly for a decision. The Information Commissioner can be contacted at:

Information Commissioner's Office Wycliffe House Water Lane Wilmslow Cheshire SK9 5AF



# How to make a complaint

**We** always aim to give you a high quality service. If you think **we** have let you down, you can contact **us** by:

- phoning 0344 893 9013
- emailing customerrelations@das.co.uk
- completing our online complaint form at www.das.co.uk/about-das/complaints

Further details of **our** internal complaint-handling procedures are available on request.

If you are not happy with the complaint outcome or if **we**'ve been unable to respond to your complaint within 8 weeks, you may be able to contact the Financial Ombudsman Service for help. This is a free arbitration service for eligible complaints. (Details available from **www.financial-ombudsman.org.uk**)

You can contact them by:

DAS Head and Registered Office:

DAS Legal Expenses Insurance Company Limited |

DAS House | Quay Side | Temple Back | Bristol | BS1 6NH

Registered in England and Wales | Company Number 103274 | Website: www.das.co.uk

DAS Legal Expenses Insurance Company Limited is authorised by the Prudential Regulation Authority and regulated by the Financial Conduct Authority (FRN202106) and the Prudential Regulation Authority.

#### **Financial Services Compensation Scheme**

**We** are covered by the Financial Services Compensation Scheme (FSCS). Compensation from the scheme may be claimed if **we** cannot meet **our** obligations. This will be dependent on the type of business and the circumstances of the claim. More information on the compensation scheme arrangements can be found on the FSCS website, **www.fscs.org.uk** 



Policy number:	Stationery number:
Period of insurance from:	Period of insurance to:

